**Instructions: Prototype and Peer Review Dashboard**

To complete Task 2 of C856, you will submit your own prototype to the “Prototype and Peer Review Dashboard,” as well as your three peer review video files via Panopto (see Panopto instructions). Additionally, you will be required to review the video feedback of your prototype submitted by your peers.

**STEP 1:** Click on the [**Prototype and Peer Review Dashboard**](https://lrps.wgu.edu/provision/292324212) web link andcreate a Smartsheet account using your WGU email address.

* Click “Log in with Microsoft” to sign on with your WGU Single Sign On (SSO).

**STEP 2 (Task 2, part A):** Fill out the **Usability Prototype Submission Form**. Here you submit the URL to your prototype. You will also submit your five objective usability tasks from Task 1.

* The link to the **Usability Prototype Submission Form** is located on the Dashboard under the “**Submit Prototype**” section.

*Note: If there is an error in your prototype URL or five usability tasks, please scroll down to the table titled “Make a Mistake? Prototype Submission” to make updates if needed*.

**STEP 3 (Task 2, part B):** On the **Prototype and Peer Review Dashboard**,

* verify that your submission appears in the “**C856 Usability Prototype Submission Report**” table
* then choose three of your peers’ prototypes from the table to review and answer their usability task questions in a Panopto video for each peer.

*Note: Look for peers who still need reviews (someone with a 2, 1, or 0 in the left column).*

*Note: It may be necessary to scroll horizontally within the “C856 Usability Prototype Submission Report” table in order to view all five usability tasks for each prototype.*

*Note: You will need to go back to the Dashboard after each peer review, to get the individual link for each peer.*

**STEP 4:** After completing your Panopto peer review videos, click on the “**Submit Prototype Review – Link**” for each peer review you completed. Here you submit your Panopto URL for each peer review.

*Note: The “Submit Prototype Review – Link” column is found in the “C856 Usability Prototype Submission Report” table on the dashboard.*

*Note: If there is an error in your peer review URL, please scroll down to the table titled “Make a Mistake? Peer Review Submission” to make updates if needed*.

*Note: If you record to your "My Folder" in Panopto, you must apply viewing permissions for your peers to be able to view your videos. Open the video and then open Settings, select Share, and apply "Your Organization (unlisted), anyone at your organization who has the link can view."*

**STEP 5:** Return to the **Prototype and Peer Review Dashboard** to verify that your peer reviews appear in the “**Completed Peer Reviews – By Peer Reviewer**” table on the dashboard.

*Note: You may need to refresh the dashboard to reflect new submissions.*

**STEP 6:** Fill out the **C856 Task 2 Template** using the information from the dashboard.